

HOW TO COMPLETE A PLACEMENT REFERRAL FORM CHILD ONLY



This guide is designed to prompt and support Social Workers completing a Referral Form for a Child Only placement. Please note that if a placement is required for a sibling group then each child requires their own referral form. If a Parent & Baby placement is required please use the Placement Referral Form Parent & Baby.

Profile of Child / Young Person

Description of Child / Young Person

This section should be 1-2 paragraphs reflecting the current profile of the child / young person:



Who is the young person?

- Physical Description
- Personality
- Character and how would they describe themselves
- Likes / Good at
- Dislikes / Struggles with
- How carers / family / school describe child/young person:
- Matching considerations

Views and wishes of Child / Young Person and Birth Family

This section needs to represent how the child / young person feels about joining / moving placement and should also reflect on how the parents/family feel about the child / young person moving

What do the child / young person understand about the need for a placement?



What are their wishes and feelings with regards to:

- Placement
- Contact
- Care Plan



- **What are the wishes and feelings of the birth family?**
- Parents
- Siblings
- Other immediate family members

Background Information

This section is to represent the child / young person's story, their journey into care. It should not be a chronology.



- A brief overview of the child / young person's family background
- Child / young person's journey into care
- Summary of previous placements
- Experiences to date / areas of change and progress
- The child / young person's understanding of their journey and experiences

Family

Proposed Contact Arrangements

This is a very basic section and should highlight the contact plan for the child / young person with their family, previous carers etc.

- Provide full details of the proposed contact plan

Placement History

Reason for Placement Change

This section should provide a brief summary as to why a placement change is required.



- Behaviours
- Actions to prevent breakdown
- Notice given
- Carer / Child relationship

Outcomes for Child / Young Person

Be Healthy - This includes ensuring every child receives the appropriate medical care, as well as encouraging a healthy lifestyle, receiving a balanced diet, being involved in activities and sports, drug and alcohol awareness and sexual health issues.

Summary of current needs / issues



- Current health needs: Anything from LAC medical? Medication, details of any hospital admissions
- Learning difficulties/ Physical or sensory impairment
- Healthy Lifestyle; including diet, smoking, allergies, self-care, sleeping patterns
- Mental health support / any intervention
- Self Esteem
- Attachment
- Evidence of Resilience
- Sexual Health
- Substance misuse

Outcomes to be achieved

Considering the above points address what is hoped the child / young person will achieve in these areas?

Stay Safe - Children learn best when they feel safe and secure; when they know that their contributions are seen to be important and valued and that people take them seriously.

Summary of current needs / issues



- Incidents of bullying / discrimination
- Attitude to taking risks
- Ability to assess and manage risk
- Regular absconder
- Attitude to anti-social behaviour
- Details of involvement in criminal activity and anti-social behaviour;
- Concerns regarding sexual exploitation/radicalisation
- Ability to manage set routines and boundaries

Outcomes to be achieved

Considering the above points address what is hoped the child / young person will achieve in these areas?

Enjoy & Achieve - All young people have the right to have opportunities to have positive roles and responsibilities and to develop self worth and pride in who they are and what they are able to achieve. All children have the right to have a sense of their own experiences and to be supported through difficulties and understanding their own behaviour and decision making. All Children have the right to a good education and to achieve to their full potential.



Summary of current needs / issues

Education

- What school / nursery does the child attend?
- Year group
- School attendance
- SEN statement? Any issues within this?
- How do the child / young person get to and from school?
- How are they achieving at school?
- Do they have a favourite/least favourite subject?
- Extracurricular activities
- Self-esteem / self-value and pride in achievements

Leisure



- What do the child / young person do for fun?
- What do they enjoy? Currently & historically
- What are their hobbies / interests / passions?



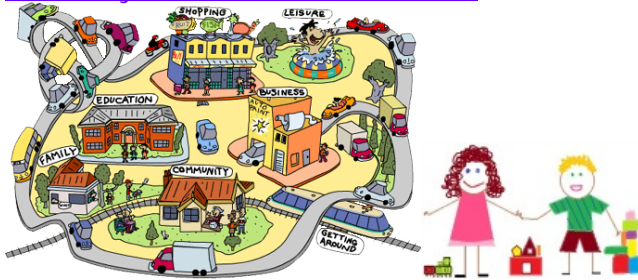
- Do they have any favourite bands / singers, TV programmes, films, books?
- What activities do they like doing with their family / carers?
- Where do they go with their friends?

Outcomes to be achieved

Considering the above points address what is hoped the child / young person will achieve in these areas?

Make a Positive Contribution - it is important to be part of society, to be involved in social groups, to have acquaintances and friends, receiving and giving back, having a sense of belonging and understand (age appropriate) the society we live in. Are able to develop and practice skills to build and maintain positive relationships, be assertive and to resolve conflicts positively. To take responsibility for their behaviour in a way that is appropriate to their age and abilities.

Summary of current needs / issues



- Community based activities or clubs
- The child / young person's strengths & areas they find difficult
- Peer relationships (siblings & friends)
- Adult relationships (family, carers, professionals)
- How the child / young person manage change & loss?
- Current ability to engage in family life
- Contact arrangements and how the child / young person manages this
- The child / young person's life story work & understanding of their history
- Cultural / Ethnic needs and how these need to be met. (socially and in the placement)

Outcomes to be achieved

Considering the above points address what is hoped the child / young person will achieve in these areas?

Achieve Economic Wellbeing - We should always have high aspirations for any child who is looked after and where they are supported to have confidence, value, ability and knowledge into their adulthood. This often includes engaging in further education e.g. college, apprenticeships and University. It is important that children in care learn principal of effort (work) and reward (certificate, salary diploma, degree etc).

Summary of current needs / issues



- Details of any independence skills i.e. preparation for working
- Ability to use public transport
- Ability to manage own finances
- Involvement in or plans for further education/employment

Outcomes to be achieved

Considering the above points address what is hoped the child / young person will achieve



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in these areas?